



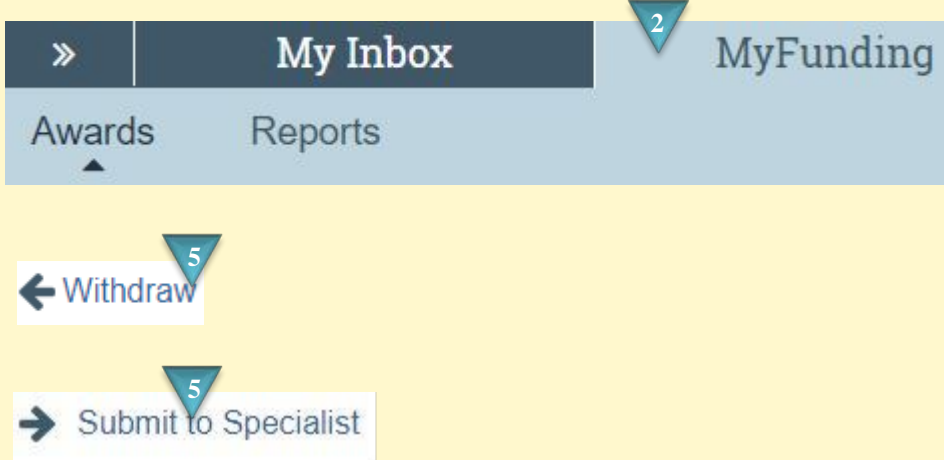
University of Pittsburgh



Quick Reference

APPROVING A MODIFICATION REQUEST - SUBMIT TO SPECIALIST.....2

Approving a Modification Request (Dean's Area) – Submit to Specialist



Where to start?

1. Log into MyFunding.
2. Click on the MyFunding tab then the Award tab. Use the search box to search for the award and click on the award name.

How do I approve and submit to a Specialist ?

3. Click on the name of the modification to be reviewed and review the request.
4. Review Modification Request.
5. Click *Withdraw* or *Submit to Specialist*.

What's Next?

6. Click *OK*.