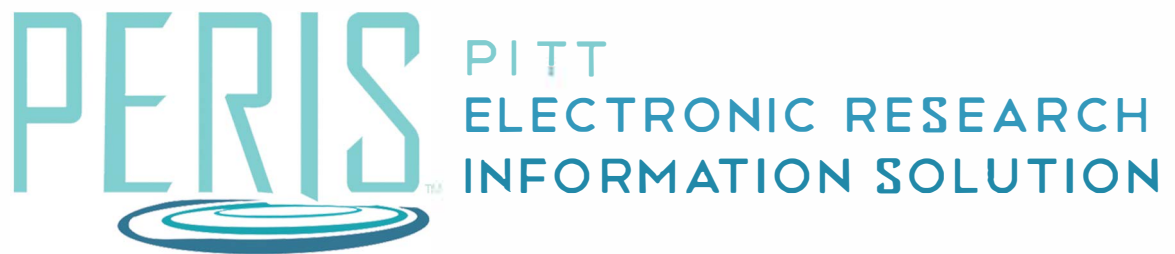




University of Pittsburgh



Quick Reference

SPONSOR DECLINES AWARD MODIFICATION.....2

Sponsor Declines Award Modification

» **My Inbox** 2 MyFunding
Awards Reports

Modifications Totals Funding Allocations

Modification Requests

Name 3	SmartForm	Execute Activity
reubudget	[Form] ▾	Execute Activity.

Modifications

ID	Name
AWD00000017-MOD001	Modification #1

4
✕ Decline

Where to start?

1. Log into MyFunding.
2. Click on the MyFunding tab then the Award tab. Use the search box to search for the award and click on the award name.

How do I update the modification?

3. Click on the Modifications tab and find the modification to review.
4. Click *Decline*.

What's Next?

5. Click *OK*. The award modification will now be in the Modification Declined state.