



MyFunding was upgraded 7/31/23. Below are some of the changes and updates that have taken place.

Proposal changes:

1. Submission Information
 - Submission information is now automatically determined based on the sponsor. Please refer to the [guides](#) for more information for System-to-System or Non-System-to-System submissions.
2. How the proposal will be submitted question has changed – it now displays as ‘Who will be submitting this proposal?’ for Non-System-to-System submissions
 - Non-System-to-System submissions, Office of Sponsored Programs or Department must be selected to determine who is submitting the proposal
 - If it is a system-to-system (SF-424) proposal it will automatically be determined
3. ‘Expected start date’ replaced ‘Requested Start Date’

Budget changes:

1. New budget questions:
 - Salary cap
 - Apply inflation rate to personnel costs
 - Enter inflation rates
2. New budget forms – please review the [guides](#) for more information
3. Ability to ‘Withdraw’ budgets that are created in error or no longer needed
 - Available in a draft state
4. ‘Create Cost Share’ and ‘Create Subaward’ are on the main BU workspace – separate activities

Other:

1. New title fields on proposals and awards –
 - Short title of proposal - Enter a descriptive name for the proposal (50 character maximum). Workspaces and project listings (such as the Inbox, MyFunding tab, etc.) display the short title of proposal.
 - Long title of proposal - Enter a descriptive name for the proposal (255 character maximum). The long title should match what is submitted to the sponsor.
2. Questions have been consolidated and may be located on different forms for proposals and awards
3. Manage Access activity –
 - Ability to change the Department Administrator, Editors, and Readers
 - PI, Specialist, Department Administrator, or Team Member with Edit rights on the Proposal are able to execute the activity

- Available in all states
- Send Email activity – flexibility sending emails within MyFunding
 - Options to determine subject line, select group of recipients (all team members, editors, readers, and/or specialist) or specific person, comments, and supporting documents
 - Anyone can execute the activity that has access to the record and read the email within the history tab
 - Available in all states
 - Redesigned Award Personnel page - input name, role, if FCOI Investigator
 - Modifications have workflow options similar to Awards – may be used dependent on type of modification
 - Reviewer note upgrades – please see [guide](#) for more information
 - Validate activity – visual that shows where data is missing or if the SmartForm is completed

Error/Warning Messages (4) Refresh

General Proposal Information 1 ✓

Personnel –

- Affiliated Personnel.Is FCOI Investigator This is a required field; therefore, you must provide the required information.
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Submission Information ✓

Funding Opportunity Announcement ✓

Budget Periods and Key Dates ✓

- Compare shows differences and updates made throughout the SmartForms. The pencil icon indicates change.

Announcement

Budget Periods and Key Dates

Pitt Additional Information pencil icon

Keywords

Compliance Review

5.0 * Does the proposed research project involve an anticipated transfer of materials to or from the University? ? comment icon

☒ Yes ☐ No

AM Abigail McSwigan • modified a few seconds ago • version 0.3+ (Approved)

Old Value:
no

- New visual features such as slide-in windows, left-hand navigation, and more. [MyRA](#) has these updates already implemented.
- Upgrade will allow MyFunding to integrate with the other research systems such as MyRA, MyIBC, and the new IACUC management protocol system in the future.